

MR. EVERITTE

Annual Report



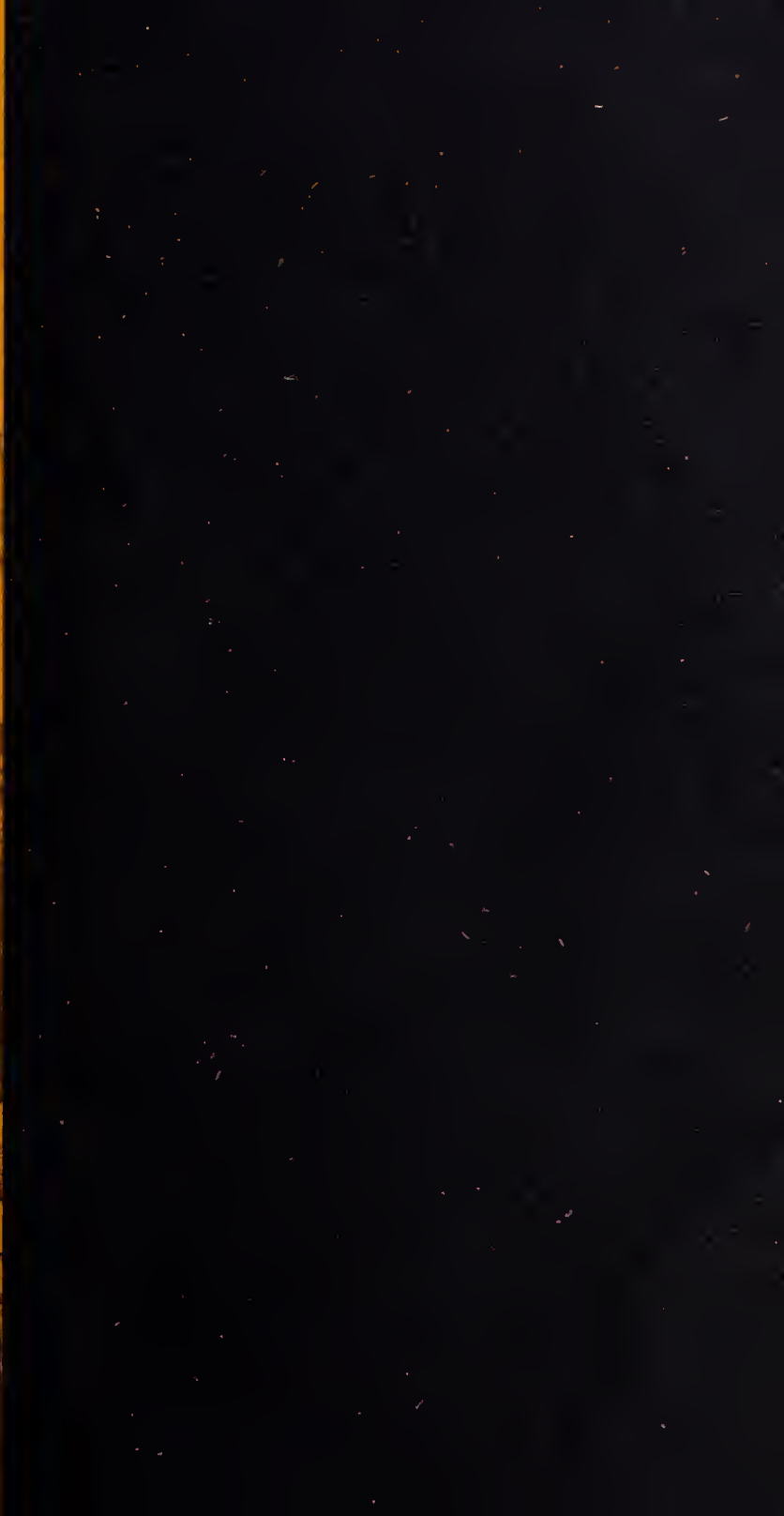
**ROBESON
TECHNICAL
INSTITUTE**

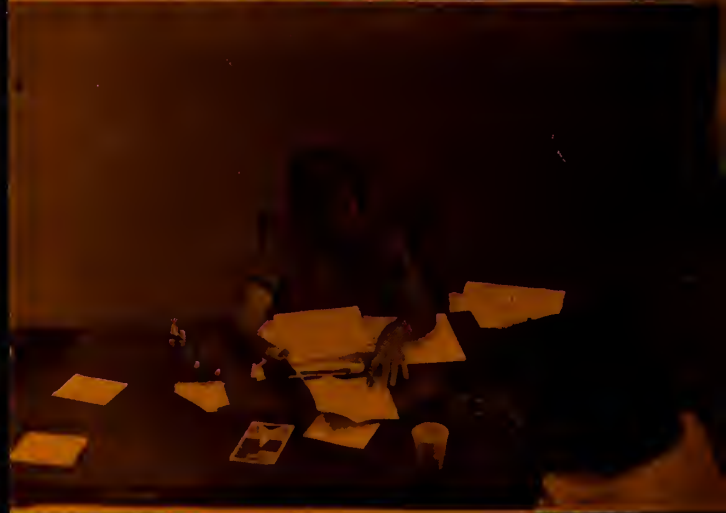
1972 - 1973



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administration:

R. Craig Allen President
Ronald C. Brown Registrar
Rosa W. Cooper Accountant
Marcus Everitte Librarian
Russell E. Hellekson Business Manager
George E. Howard Dean of Instruction
Judith Ann Jones Counselor
Harmon Kivett Area Consultant
James W. Lawson Director, Career Education
R. Frank Leggett, Jr. Director, Enrichment Education
Eddie M. Locklear Counselor
Marie M. Malloy Counselor
T. Eugene Mercer Director, Basic Education
Harold B. Thompson Director, Occupational Extension
Frederick G. Williams, Jr. Dean, Student Services

board of trustees:

I. J. Williams, Chairman

Gene Ballard
John L. Carter
Vernon Floyd
Gurney S. Kinlaw
A. D. Lewis

B. C. McBee
Guy P. McCormick
John W. Oxendine
Scott Shepherd
J. A. Singleton

state board of education:

James B. Hunt, Jr., Lieutenant Governor

W. Dallas Herring, Chairman

Mrs. Evelyn S. Tyler

Jahn A. Pritchett

G. Douglas Aitken

Edwin Gill, Treasurer

R. Barton Hayes

R. R. Manz

John M. Reynolds

Earl H. Oxendine

Mrs. Mildred S. Strickland

Prezell R. Robinsan

Richard Cannon Erwin

roberson county board of commissioners:

Sam Nable, Chairman

Carl L. Britt

W. D. Wellington

Herman Dial

Vice-Chairman

H. T. Taylor

Babby Dean Locklear

George Reed Pate





accreditation

On July 6, 1972, the State Board of Education granted full accreditation to Robeson Technical Institute.

A study was prepared for consideration by Southern Association of Colleges and Schools. As a result of their findings, the institute is now a candidate for accreditation.

All programs offered by the institute have been approved by the Veterans Administration and by the Department of Vocational Rehabilitation. The Practical Nursing program is accredited by the North Carolina State Board of Nursing.

new facilities

Construction for a seven-building complex began on February 14, 1972, and the buildings are to be completed and occupied by September 1973. The Barker Ten Mile campus will be used until additional facilities are completed on the new campus. The new structures contain approximately 48,000 square feet of modern classrooms, laboratories, special skill areas, library, student lounge area, and offices. The new campus will provide ample space for parking and for recreational activities.

board of trustees

The Robeson Technical Institute's Board of Trustees, under the State Board of Education, is the legal authority at the local level for the establishment of policies for the institute. The board is vital to R.T.I.'s overall success. Four members are appointed by the governor, four by the Robeson County Board of Commissioners, and four are appointed jointly by the Boards of Education of Robeson County. The term of office for trustees is eight years.

The board represents a wide diversity of interests and abilities from the business and professional life of the community. I. J. Williams, Chairman of the Board, is a merchant and farmer. John L. Carter, Vice-Chairman, is Associate Registrar at Pembroke State University. Gene Ballard is President of Lumbee Production Credit Association. Three are engaged in agricultural production: A. D. Lewis, Guy P. McCormick, and Vernon Floyd. Two are merchants, realtors, and farmers: John Willie Oxendine and J. A. Singleton, Jr. One member of the group is a minister: Reverend Arnold Walker. B. C. McBee is principal of R. B. Dean School in Maxton. Scott Shepherd is a lumber manufacturer, and Gurney Kinlaw is a building contractor.

R.T.I. trustees meet monthly in the conference room on the campus.

long-range planning committee

The general purpose of the Long-Range Planning Committee is to project needs and to identify ways of meeting these needs for the institute through 1980. Committee and sub-committee meetings were held during the year, and progress reports have been submitted.

The study by the Population Trends Committee contains data to support predicted needs of the institute. The Areas of Study Committee submitted an extensive study which will enable the entire committee to make sound recommendations to the administration of R. T. I. Recommendations were made by the Student and Community Services Committee for immediate additions, as well as for long-range programs, that will expand services to students and the community. The architects have submitted a plat for study of long-range facility needs.

The committee, appointed by the board of trustees last year, is composed of twenty-four members representing lay persons of the county, the board of trustees, administration and faculty of Robeson Technical Institute. Dr. M. T. Jordan is chairman of the committee.

student services

Several basic areas of service showed marked growth during the year. There was growth in the number of student registrations, the number of veterans, the number of applicants tested, the number of students and alumni referred for job placement, the number receiving financial aid, and the number of activities held on campus. Counseling services were offered five days and four nights a week. New federal funds will be a source of financial aid for next year. "Cranston Amendment" funds have been secured for the coming year, and a full-time Veteran Service officer has been employed. Other additions are Supplemental Educational Opportunity Grants (SEOG) and Basic Educational Opportunity Grants (BEOG). Local donations have grown in number and continue to be a major support for needy students.

The Director of Admissions registered a grand total of 8,738 students at various times during the year. The public was informed of services offered at Robeson Tech through new printed materials, through the news media, and through personal contacts with groups and individuals. Special tours were arranged for counselors and prospective students. Contact was maintained with various agencies in the area (such as Employment Security Commission, Mental Health) in a cooperative effort to provide services.

A summer outreach program provided personal contact with approximately 750 prospective students, and approximately 2,000 other persons were informed of the educational opportunities in the Community College System.

General: The three staff members attended a total of 22 workshops and seminars for professional improvement, and one member is continuing study toward a master's degree.

student activities

The scheduled activity periods continued to promote more student involvement in school affairs, and school spirit was very good throughout the year.

A Field Day in September sparked the Student Government elections and the Miss RTI contest that followed in October. By popular demand, another field day was held in May in lieu of a spring dance. Other activities during the year were a Christmas dance, a record hop, slave auction, participation in parades, fashion show, watermelon feast, and a Veterans Day program.

Excellent leadership was provided by an active Student Council, and a very cooperative relationship was maintained with the faculty and staff. Faculty members were honored by the students at a special dinner during a lunch hour. The SGA constitution was revised, and a budget governing the student activity fees for 1973-74 was adopted. The SGA, through money-making projects, sponsored the basketball and softball teams.

Representatives of the SGA attended state meetings, and two served on the State Presidential Liaison Committee. One member has been appointed chairman of the State Legislative Proposal Committee.

The school annual and newspaper were published by students with the help of faculty advisors.

Contact has been maintained with the alumni, and plans are laid for organization of an Alumni Association next year when the new buildings are dedicated.

financial aid

Approximately 66% of the career education students received financial aid during the current school year. Of the total 538 enrolled, 353 were recipients of aid because they were continuing their education. Funds handled through the business office show the following breakdown of expenditures through May 31, 1973:

SOURCE	No. Students	AMOUNT
MDTA Individual Referral	8	\$ 1,323.25
Vocational Rehabilitation	16	1,493.75
Scholarships (from local industries)	57	2,365.00
Work - Study	30	9,616.00
Student Aid Fund (from local donors)	<u>42</u>	<u>5,573.00</u>
TOTAL	153	\$20,371.00

Another thirteen students received social security, and 187 veterans received benefits under the G.I. Bill. Veteran benefits alone have totaled over \$440,000 through May 31. The Institute is especially grateful to the local donors that provided means for 42 students who could not receive other financial aid.

career education

Curriculum

Three new programs were approved by the Department of Community Colleges and the State Board of Education to be offered at Robeson Technical Institute in the 1973-74 academic year. This brings our total to twenty-six. Current plans, which are based on student demand and availability of facilities, are to offer nineteen programs during the coming school year.

Enrollment

The enrollment of full-time students increased from 313 in 1971-72 to 481 in 1972-73. The major portion of the increase was due to the success of the Veteran Farm Training program, the preparatory trade program taught at the local unit of the North Carolina Department of Correction, and the evening business courses.

New Programs

The two new programs, General Office Technology and Air Conditioning and Refrigeration, were added for this academic year.

Industrial Management will be offered beginning in September. The program, designed around the business core, will become specialized during the second year.

A program of Cosmetology will be added in the fall of 1972-73.

An additional program leading to an Associate Degree in General Education will be offered for the first time in the fall. Several colleges and universities in North Carolina have agreed to accept these courses which may give successful students up to two full years of college credit.

Faculty

Faculty for full-time programs include twenty-three specialized instructors. Additional instructors will be added to teach in the new programs.

Thirty-nine persons were employed part-time during 1972-73 to teach in the diploma and degree programs.

Advisory Committees

During the past year, advisory committees have been active in all programs. New advisory committees have been organized to provide guidance for new full-time programs.

Special Interest Notes

The building trades courses at Robeson Technical Institute have participated in seven major community service building projects which have saved the taxpayers of Robeson County an estimated \$15,000 in labor costs.

occupational extension

1972 - 1973

The main objective of the Occupational Extension program at Robeson Technical Institute is to offer instruction to all individuals and various groups which will assist them in meeting their needs for employment. Instruction includes: training for initial employment; retraining for some other type of employment; or offering in-service training for upgrading in employment.

Enrollment

During the 1972-73 year, 2,722 adults enrolled in class. The number of classes increased from 84 during the 1971-72 year to 127 classes for the 1972-73 year. Students enrolled increased 45% from 1971-72 to 1972-73.

New Courses

The increase in enrollment, number of classes, and membership hours can be credited in part to the scheduling of 12 new courses offered for the first time at Robeson Technical Institute. Among these were: Occupational Safety and Health Act classes, Civil Disorder, Fire Rescue, Government Accounting, Advanced Radio and Television Repair, Mobile Home Heating Service, Furniture Refinishing, Home Health Care for the Aged, Radar School, Advanced Hair Styling, Fingerprinting, and Burns Seminar.





Areas of Instruction

Efforts have been coordinated with public service agencies in Robeson County to provide training courses for law enforcement personnel, volunteer fire departments, rescue squads, and health agencies.

Thirteen classes in first aid were offered for rescue squads, funeral homes, fire departments, and industry. Thirty-seven rescue personnel attended ambulance attendant class and were certified by the North Carolina State Board of Health as ambulance attendants. Three classes of nurses aide training were conducted with a total enrollment of 82, and the emergency room technique classes were held each weekend at Southeastern General Hospital for the rescue squads.

In the law enforcement training category, 127 officers from Robeson County and adjoining counties participated in courses ranging from civil disorder to radar school. A basic police school was conducted for 11 rookies, and firearms classes helped train 32 members of the Highway Inspection and Weigh Station Department in the use and safety of weapons.

Industry

During the 1972-73 year, training programs have been conducted in twenty-one industries and businesses in Robeson County in first aid, fire brigade, employment skills, and management development programs. With the strict enforcement of the Occupational Safety and Health Act by the North Carolina Department of Labor, 443 students have been enrolled in O.S.H.A. classes. Two new industries in our county, Housing by Vogue and Universal Packaging Company, have had on-the-job training for 184 employees for new jobs.

enrichment education

For the period of July 1, 1972 through November 30, 1972, 1,199 students enrolled in 40 general adult extension classes.

In January 1973, 70 new classes were started with 1,462 students enrolled. A total of 110 classes

with 2,661 students enrolled during the year.

Areas and communities other than the R.T.I. campus were utilized for class meetings. Of the 110 classes offered, 16 were taught on the R.T.I. campus, while 94 were taught in facilities in other areas in the county. The percentage breakdown was 14.5% on campus and 85.4% off campus. Off-campus classes were held in the following locations: Fairmont, Rowland, Pembroke, Red Springs, St. Pauls, Parkton, Rex, Maxton, Marietta, Lumberton, Fairgrove Community, Union Chapel Community, Rennert, Prospect, Mt. Airy Community, Hopewell Community, Deep Branch Community, and Ashpole Community.

Centers were established in five locations in the county. The locations with the enrollments for the spring quarter were as follows: Fairmont, 154 students; Maxton, 56 students; Pembroke, 164 students; Red Springs, 154 students; and, Rowland, 121 students. Centers eliminated transportation problems for many. An expansion of centers, both the number of courses offered in each center and the number of centers established, are planned in the 1973-74 school year.

A series of community service lectures were set up for a leadership training program for women's clubs. Robeson Technical Institute was the major and only continuing sponsor for the Lumberton Civic Chorale. A crisis intervention training session for the Mental Health Center was sponsored by R.T.I. in the spring.

adult basic education 1972-1973

The Adult Basic Education program (grades 1-8) was available at 10 locations in the county. Fourteen instructors taught the classes for 184 adults enrolled, of which approximately 34% had completed less than six grades of prior schooling. The age range was from 16 through 82. Twenty-three students were registered as over 65 years of age. The largest enrollment (42) was in the 45-54 age group.

Of the total enrollment, 132 were female and 52 male; 77 were employed, while 107 were listed as unemployed.

adult high school education 1972 - 1973

Twenty-three teachers in 13 centers worked with a total of 391 students in the Adult High School program. Of this number, 271 were female, 120 male, and 195 were employed.

Students enrolled are working to complete the requirements of the adult high school diploma program in cooperation with the local school boards. Approximately 60 students will complete the requirements for graduation this year through the adult high school program. The age range was from 16 to over 70, with the greatest number concentrated in the 16 to 24 age bracket. The majority had terminated their education either in grade 10, 11, or 12.

In addition to the regularly scheduled adult high school classes, individual study is available in the learning laboratory.

learning laboratory

The learning laboratory offers programmed instruction which permits the material to be learned in small, sequential steps, moving gradually from basic and easily learned material to the more difficult. The student can enroll in the learning laboratory at any time during the year. He sets his own pace in moving through the programmed materials, and schedules the time that he attends the laboratory.

Among the areas of study available in the programmed materials are arithmetic, English, social science, mathematics, foreign languages, business, and general interest subjects. Reading instruction is offered ranging from grade 2 to college level.

A coordinator and two full-time instructors are responsible for the operation of the learning laboratory, which is open Monday through Thursday from 8:00 A.M. to 10:00 P.M., and on Friday from 8:00 A.M. to 5:00 P.M.

During the period of July 1, 1972 to June 30, 1973, 320 students enrolled in the learning laboratory to achieve one of several objectives. These students spent a total of 32,649 actual contact hours in the lab. Thirty-eight students completed requirements for high school graduation, and six passed the General Educational Development examinations. Eighteen students completed one or two subjects in the laboratory to meet public school requirements for diplomas which were issued by the local high school of these students.

manpower development training program (MDTA)

A program in carpentry was conducted under the provisions of the Manpower Development Training Act.

In cooperation with the Employment Security Commission, 15 students received training in the program. Skill training and basic education were combined to prepare the student for employment at the apprenticeship level.

library

The increased utilization of the library emphasizes the need for increasing the supply of the printed media, audio-visual materials and equipment, and constant care in keeping the media current.

Although the library is intended primarily for the use of students at Robeson Technical Institute, it is open to the community. The library, in its collection of books, stresses technical subjects.

Robeson Technical Institute Library is affiliated with the In-Wats Service (Inward-Wide Area Telephone Service). This means that the library has direct communication with the State Library Center in Raleigh in order to make inquiries or to obtain materials on an express basis.

The library has a collection of more than 9,000 volumes, 95 current periodicals, 8 newspapers, and a variety of other materials and equipment.





total enrollment

This year the student body of Robeson Tech has grown to a total enrollment of 5,768. Of this total number, 455 students were enrolled in full-time courses, meeting from 25 to 40 hours per week in programs financed through regular State sources, the Manpower Development Training Act, and the Concentrated Employment Program. Enrollment in part-time courses, the prison preparatory trade program, college preparatory courses, and the veteran farmers training program, totals 422. Students enrolled in part-time courses, which are in adult basic education, adult high school, learning laboratory, community service programs, occupational extension, and general adult education programs, number 4,891.

enrollment growth

School Year	Enrollment	% of Growth Over Preceding Year
1965-1966	20	
1966-1967	74	270 %
1967-1968	116	57 %
1968-1969	209	80 %
1969-1970	293	40 %
1970-1971	359	23 %
1971-1972	671	87 %
1972-1973	877	31 %

financial report

The following funds were expended by Robeson Technical Institute for the fiscal year, July 1, 1972 - June 30, 1973:

State Current Expense	\$ 772,339.68
County Current Expense	58,166.38
State Capital Outlay	81,413.40
County Capital Outlay	7,251.46
Adult Basic Education	39,943.29
Vocational Education Funds for Disadvantaged and Handicapped Persons	25,544.60
Work Study - HEW	9,199.61
MDTA	9,386.44
Emergency Employment Act	15,303.95
New Industry	45,641.69
New Campus Construction	1,011,440.64
Special Funds	67,342.29
TOTAL	<u>\$2,142,973.43</u>

